



# Clarksville Elementary School

*Home of the Generals!*

700 North Randolph Avenue  
Clarksville, IN 47129

812-282-1447 phone  
812-280-5019 fax

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## NOTICE OF VACANCY

### SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT

- School:** Clarksville Elementary School
- Period of Time:** Full time position for the 2024-2025 school year
- Evaluated By:** Elementary Principal and/or Designee
- Evaluation Period:** Annually
- Qualifications:**
1. Must have highly qualified status (completed at least two years of college-60 credit hours, hold an associate's degree, OR pass the Indiana State ParaPro Assessment)
  2. Ability and willingness to work with special needs students
  3. Willingness to work with a team of administrators, classroom teachers and staff with flexibility and positive attitude
- Duties:**
1. Work with students in a classroom setting
  2. Assist special education teacher with students academically, socially and behaviorally
  3. Assist with students' program planning and implementation
  4. Provide student supervision as needed
  5. Other duties as assigned by administration
- Salary:** Instructional Assistant Salary Schedule
- Interviews:** By Principal and/or Designee

Resumes will be accepted until the position is filled. Applicants must email resume, application and proof of highly qualified status to Carey Davis at: [cdavis@clarksvilleschools.org](mailto:cdavis@clarksvilleschools.org)

**Note:** The classified application can be found at [clarksvilleschools.org](http://clarksvilleschools.org)

**Date:** November 14, 2024