



# Clarksville Elementary School

*Home of the Generals!*

700 North Randolph Avenue  
Clarksville, IN 47129

812-282-1447 phone  
812-280-5019 fax

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## NOTICE OF VACANCY

### Highly Qualified Kindergarten Instructional Assistant

**Position:** Clarksville Elementary School Kindergarten Instructional Assistant

**Reports To:** Principal and Assistant Principal

**Period of Time:** 2024-2025 School Year

#### **Minimum Qualifications:**

- Show an interest in working with children at the Kindergarten age level
- Experience in helping children with academic assignments preferred
- Willingness to work with team of administrators, Kindergarten classroom teachers, and parents with flexibility and a positive attitude
- Must have highly qualified status (completed at least two years of college (60 credit hours), hold an associate's degree, OR pass the Indiana State ParaPro Assessment

#### **Responsibilities:**

- Assist Kindergarten teachers with students academically, socially, and behaviorally
- Work with small groups of students in classroom setting
- Assist with students' program planning and instruction
- Provide student supervision as needed

**Salary/Benefits:** CCSC Statement of Benefits and Compensation for Instructional Assistants

#### **Application Process:**

Please complete the Clarksville Community School Corporation Classified Application (available at <https://www.clarksvilleschools.org>), resume, and letter of interest and send via email to Carey Davis, Principal, at [cdavis@clarksvilleschools.org](mailto:cdavis@clarksvilleschools.org).

### **CLARKSVILLE COMMUNITY SCHOOL CORPORATION IS AN EQUAL OPPORTUNITY EMPLOYER NONDISCRIMINATION POLICY**

*It is the policy of the Clarksville Community School Corporation not to discriminate on the basis of race, color, religion, gender, national origin, age, limited English proficiency, or handicapping condition in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title VI and Title VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973). Any concerns with regard to Section 504/ADA and Title IX, may be directed to the attention of, Dr. Tina Bennett, Superintendent of Schools, 502 Little League Blvd, Clarksville, IN 47129, Phone 812 282-7753.*