
**CLARKSVILLE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

CERTIFICATION OF EXECUTIVE SESSION


Date and time of meeting: February 14, 2025, 2:30 p.m.
Place of meeting: Administration Center Conference Room
502 Little League Boulevard, Clarksville, Indiana

Attendance: Dr. Tina Bennett, CCSC Dr.
Ms. April Hauber, Board President
Ms. Linda Wilson, Board Vice President
Ms. Teresa Cummings, Board Secretary
Ms. Bettye Davis Craig, Board Member
Col. Mark Palmer, Board Member

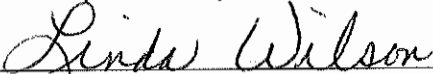
The Board met in Executive Session: I. C. 5-14-1.5-6.1(b)

- (3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.
- (5) To receive information about and interview prospective employees.
- (9) To discuss job performance evaluation of individual employees.

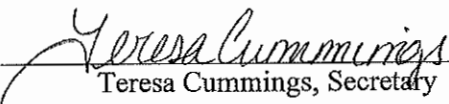
The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.



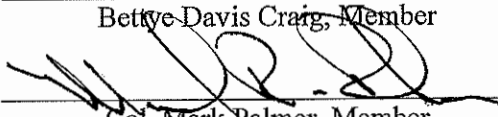
April Hauber, President



Linda Wilson, Vice President



Teresa Cummings, Secretary

Bettye Davis Craig, Member


Col. Mark Palmer, Member

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

MINUTES OF REGULAR MEETING

Date and time of meeting: February 14, 2025, 2:36 p.m.
Place of meeting: Administration Center Conference Room
502 Little League Boulevard, Clarksville, Indiana

Attendance: Ms. April Hauber, Board President
Ms. Linda Wilson, Board Vice President
Ms. Teresa Cummings, Board Secretary
Ms. Bettye Davis Craig, Board Member
Col. Mark Palmer, Board Member
Dr. Tina Bennett, CCSC Dr
Dr. Brian Allred, Assistant Dr.
Ms. Jennifer Bishop, Asst. to the Dr.
Mr. Bobby Crane, CCSC Technology Director
Mr. Brian Shaw, CCSC Communications Specialist
Ms. Kelly Titus Glover, CCSC Corporation Treasurer in
Training

Call to Order:

Ms. Hauber called the Regular Meeting to order at 2:36 p.m.

Amend and/or Adopt Agenda:

Ms. Wilson made a motion to adopt the agenda, as presented. Col. Palmer seconded; the vote was unanimous.

Education Update and Dr.'s Reports:

Dr. Bennett started off the evening by letting the board know that Chief Skaggs couldn't be here at this meeting to discuss a fundraising opportunity but he would be at one of the March meetings.

Kelly Titus Glover spoke to the board and gave them an update on the small claims. She informed the board that the small claims filing that would happen later next week would be for the 23-24 school year. This past filing was for the 2018-2022 school year. Prior to the judgment we were looking at collecting \$41,784. After the Judgements we were at \$17,338. There was \$59,123 collected between with the exception of \$30,000 which could not be collected and she gave the example of military families that we couldn't collect from. Ms. Titus Glover also mentioned that for the filing that would be done next week, we were looking at collecting \$28,165.84 and that did include current families who made payment plans but hasn't paid on their plan. She mentioned that each family received an email and bill in October and December of 2024 and again in January, 2025. Each family had a chance to make a payment plan and that small claims was the last resort after several attempts. Ms. Titus Glover mentioned that the threshold for small claims was \$50.00.

Brian Shaw, Communications Specialist gave the board an update on marketing and community night. A copy of his presentation is attached to these official minutes.

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Dr. Bennett gave a quick audit update to the board, she mentioned that Ms. April Hauber, Ms. Dianne Lacy, Ms. Titus Glover and herself just completed their entrance conference for the Indiana State Board of Accounts audit for the period of July 1, 2022 – June 30, 2024. She explained that the areas being audited will be focused on special education and ESSER. Dr. Bennett mentioned that the auditors would be onsite throughout the month and plan to be completed by the beginning of March with the audit report being completed by the end of March. Dr. Bennett also recommended the approval of two contracts that the board would vote on later this evening that would be starting soon for the athletic storage building. Dr. Bennett mentioned that the bond 2023 projects were finished. She explained that the CHS cafeteria counters didn't match and those still needed to be replaced. She said that the locker rooms and intercoms were completed, CHS office upgrades were just about finished and soon the classrooms would be completed. She said that phase 1 for the branding at CMS would be completed by Community Night. Dr. Bennett went on to let the board know that we posted a position for CES to hire a building sub due to special area teachers being pulled to teach in other areas.

Dr. Allred had no topics to discuss tonight.

Comments:

No CEA representation for comments at this meeting.

Comments from Board Members: Col. Palmer mentioned how he appreciated Kelly's work on the small claims that was a huge job and no easy task. Ms. Davis Craig agreed with Col. Palmer and also applauded Brian Shaw on his presentation. Ms. Cummings also applauded Kelly and Brian for the information they shared this evening. Ms. Wilson said she noticed the hard work and appreciated all that Brian Shaw has done, he has done a great job in his role of Communications Specialist. Ms. Hauber thanked Kelly for her work and has no doubt that she would be a rock star in her new role. Ms. Hauber also thanked Brian for his work and that he is really doing a great job in his role.

Consent Agenda:

Upon Dr. Bennett's recommendation, Ms. Cummings made a motion to approve the Consent Agenda, as presented. Ms. Davis Craig seconded; the vote was unanimous.

A copy of the Consent Agenda will be attached to the official minutes of this meeting.

Personnel:

Upon Dr. Bennett's recommendation, Col. Palmer made a motion to approve the Certified, Classified report, as presented. Ms. Davis Craig seconded; the vote was unanimous.

A copy of the Personnel Report will be attached to the official minutes of this meeting.

Neola Policy 6250:

Upon Dr. Bennett's recommendation, Ms. Wilson made a motion to approve the second reading of Neola Policy 6250, as presented. Ms. Cummings seconded; the vote was unanimous.

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A copy of the Deletion of Outstanding Checks is attached to these minutes.

Statement of Benefits:

Upon Dr. Bennett's recommendation, Ms. Davis Craig made a motion to approve the Statement of Benefits, as presented. Col. Palmer seconded the motion, the vote was unanimous.

A copy of the statement of benefits is attached to these official minutes.

CHS Spain/Portugal Trip:

Upon Dr. Bennett's recommendation, Ms. Cummings made a motion to approve the CHS Spain/Portugal Trip, as presented. Ms. Wilson seconded the motion; the vote was unanimous.

A copy of the recommendation is attached to these official minutes.

Review and Approval of Bank Statements, Transfers, Claims and Payroll

Upon Dr. Bennett's recommendation, Ms. Wilson made a motion to approve the bank statements, transfers, claims and payroll, as presented. They are: 1/31 \$175,000, 1/31 \$396,961.14, 1/31 \$2664.43, 2/7 \$571.20, 2/11 \$863,480.76, 2/14 \$391,629.11 and 2/14 \$278.39. Ms. Cummings seconded the motion; the vote was unanimous.

Other

Upon Dr. Bennett's recommendation, Col. Palmer made a motion to approve the Owner Architect Agreement with Orcutt/Winslow LLC, as presented. Ms. Davis Craig seconded; the vote was unanimous.

A copy of the agreement is attached to these official minutes.

Upon Dr. Bennett's recommendation, Ms. Cummings made a motion to approve the Agreement between Shireman Construction, as presented. Ms. Wilson seconded; the vote was unanimous.

A copy of the Agreement is attached to these official minutes.

Upon Dr. Bennett's recommendation, Ms. Davis Craig made a motion to approve the Resolution to Transfer Funds from the Education Fund to the Rainy-Day Fund, as presented. Ms. Cummings seconded; the vote was unanimous.

A copy of the Resolution is attached to these official minutes.

Upon Dr. Bennett's recommendation, Col. Palmer made a motion to approve the recommendation for the purchase of a new school bus, as presented. Ms. Davis Craig seconded; the vote was unanimous.

A copy of the recommendation is attached to these official minutes.

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Upon Dr. Allred's recommendation, Ms. Cummings made a motion to approve the Vector Solutions Agreement, as presented. Ms. Wilson seconded; the vote was unanimous.

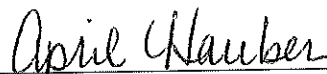
A copy of the Agreement is attached to these official minutes.

Signing of Documents:

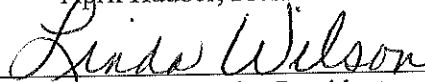
Board members sign various documents.

Adjourn:

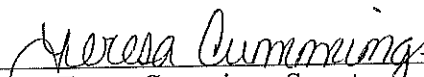
With no further business to discuss, and all documents are signed, Ms. Hauber adjourned the Regular Meeting at 3:41 p.m.



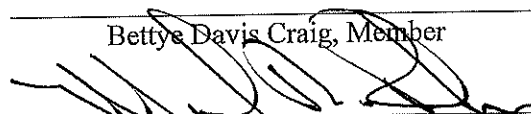
April Hauber, President




Linda Wilson, Vice President



Teresa Cummings, Secretary



Bettye Davis Craig, Member



Col. Mark Palmer, Member

#7. CONSENT AGENDA
Board Approved February 14, 2025

APPROVED

2-14-25

• **Meetings:**

- 1-14-2025 Certification of Executive Session
- 1-14-2025 Minutes of Special Meeting
- 1-14-2025 Meeting Memoranda
- 1-21-2025 Certification of Executive Session
- 1-21-2025 Minutes of Board of Finance Meeting
- 1-21-2025 Minutes of Regular Meeting

▪ **Fundraising Requests:**

- CHS Baseball Team – Selling jerseys as a surplus for \$10 and hats for \$20 to players, alumni and their families to help purchase new gear and/or new equipment, February 12, 2025-June 30, 2025.
- CHS Football Team – Selling advertising signs for the fence at the football field for \$500 for year 1, \$300 for year 2, \$200 for year 3 or \$900 for all 3 years to help with team equipment and food for players, February 12, 2025 – October 5, 2025.
- CHS Football Team – Hosting their annual golf scramble at Wooded View Golf Course on May 18, 2025. It will be \$300 per team, \$100 per hole sponsor. Profits for this fundraiser will help with team equipment and food for players, May 18, 2025.
- CHS Travel Team – requesting to host a 3-on-3 basketball tournament for students in grades 4-12, adult men, adult women, adult co-ed, fire and police officers. Both gyms in the middle school will be used. Concessions and a food truck will be available as well as gate fees. April 19, 2025 starting at 9:00am and ending when the last game is finished. Gate fees will be \$3 for all spectators and a pre-registration of \$25 for each participant will be collected prior to the date of the event.
- CMS Staff – requesting to hold “dollar days” at CMS in which students will be offered to participate in various events, like hat day, gym time during homeroom, PJ pant party, etc to help raise money for their ECA student activities and awards. Students will pay \$1 to participate in named events, February 12, 2025- May 21, 2025.
- CES Student Council – requesting to sell duck-o-grams/suckers for \$3, shamrock suckers for \$2 and dum-dum suckers at two for \$1 to help raise money for the student council for different student activities. The student council will sell these items before school March 3, 2025 –March 14, 2025.

▪ **Donations:**

- CCSC:
 - Brian Shaw received a \$3000 donation from Ms. Opal Bowles/Bowles Mattress for our upcoming Community Night.

- Athletics Department:
 - Genpak/Josh Mays for the United States flag assembly box in the CHS Main Gym, estimated value at \$2,000.
- CHS:
 - \$500 donation from the CHS Alumni to provide lunch for the volunteers and staff who are helping with College and Career Day on February 20, 2025.
 - Ms. Alicia Ridings-Young received a Donors Choose project which consists of an updated classroom book set for use in the English classes. This project funded 101 books with a total value of \$1,078.
 - CHS Drama Department:
 - \$508.11 from the Clarksville High School Graduating Class of 1958.
 - \$92.40 from Fistful, Inc.
- CES:
 - \$45.56 donation from Frontstream which consists of donors from the UW campaign to go for student incentives.
- **Surplus Items:**
 - Athletics:
 - CHS Baseball -- 57 baseball jerseys and 30 baseball hats that have been deemed beyond use for the baseball team. The baseball team would like to sell these items (surplus) as a fundraiser so they can use the funds for new gear and/or equipment.
 - Athletic Department – Nevco Scoreboards, black, model # 2750 A, one set of two which was sold for \$5000 to Austin High School.
 - CMS Kitchen:
 - 1 Henny Penny 6-pan electric combi oven, Model # MCS-10, item deemed not usable and has been replaced.
 - CHS:
 - 2 upright pianos that are no longer in good working condition.

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ADMINISTRATIVE PERSONNEL REPORT

<u>Name</u>	<u>Building & Assignments</u>	<u>Effective Date</u>
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CERTIFIED PERSONNEL REPORT

<u>Name</u>	<u>Appointments</u> <u>Building & Assignments</u>	<u>Effective Date</u>
Taylor Wallace	CHS/CMS Choir Teacher	01/06/2025

<u>Name</u>	<u>Transfer</u> <u>Building & Assignments</u>	<u>Effective Date</u>
Justin Harris	CMS Classified Teacher/CMS Sped Certified Teacher	01/08/25

<u>Name</u>	<u>Resignation</u> <u>Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Retirement</u> <u>Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Leave of Absence</u> <u>Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Paid Administrative Leave</u> <u>Building & Assignments</u>	<u>Effective Date</u>
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CLASSIFIED PERSONNEL REPORT

<u>Name</u>	<u>Appointment Building & Assignments</u>	<u>Effective Date</u>
Sydney Whitten	RA Secretary	02/10/2025
Erich Moreno Yera	CCSC Evening Custodian	02/04/2025
Jaelynn Wright	CES MOMH Self Contained Intense Inst. Asst.	02/05/2025
Jeanette Babbs	Sub Cafeteria Employee	01/27/2025
Victoria Collins	CES MOMH Self Contained Intense Inst. Asst.	01/06/2025

<u>Name</u>	<u>Retirement Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Transfer Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Resignation Building & Assignments</u>	<u>Effective Date</u>
Judy Tyler	RA Secretary	01/22/2025

<u>Name</u>	<u>Separation of Service Building & Assignments</u>	<u>Effective Date</u>
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CLARKSVILLE COMMUNITY SCHOOL CORPORATION
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EXTRA DUTY AND/OR VOLUNTEER PERSONNEL REPORT

<u>Name</u>	<u>Appointments Building & Assignments</u>	<u>Effective Date</u>
Autum Sandefer	CES Track Co-Coach	24/25 Year
Jamall Glover	CMS Head Track & Field Coach	24/25 Year

<u>Name</u>	<u>Transfers Building & Assignments</u>	<u>Effective Date</u>
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<u>Name</u>	<u>Resignation Building & Assignments</u>	<u>Effective Date</u>
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